

## REQUEST FOR QUALIFICATIONS

The Arkansas Alternative Dispute Resolution Commission is scheduling mediation training courses for 2027 and is seeking proposals from trainers interested in contracting with the Commission to provide the services. Required trainer qualifications and course curriculum are set out in the Commission's *Minimum Standards for Mediation Training* located at <https://courts.arkansas.gov/administration/adr/training>

In your proposal, please specify whether travel expenses and written materials are included in the fee. If not, please detail those expenses to the best of your ability.

2027 Tentative Training Schedule:

**40 Hour Civil Trial Court Mediation Training:** July 12 -16, 2027  
July 19 – 23, 2027  
July 26 - 30, 2027

**40 Hour Family Mediation Training:** September 13 - 17, 2027  
September 20 - 24, 2027  
September 27 - October 1, 2027

You may propose alternative dates; however, we are limited by the availability of the training space in our facilities.

Deadline for submissions: **Monday, October 7, 2024 at 4:00 pm**

Submissions may be made by email to [Stephanie.Copeland@arcourts.gov](mailto:Stephanie.Copeland@arcourts.gov) or via U.S. mail to Arkansas Alternative Dispute Resolution, 625 Marshall Street, Little Rock, AR, 72201.