

**ADMINISTRATIVE PLAN**

**36<sup>TH</sup> JUDICIAL DISTRICT**

**HOWARD, PIKE, LITTLE RIVER AND SEVIER COUNTY, ARKANSAS**

**1. JUDGES**

The 36<sup>th</sup> Judicial District Court is a state district court served by two judges. The judges and their divisions are as follows:

**MANYA K. WOOD**

**DIVISION 1**

**JESSICA STEEL GUNTER**

**DIVISION 2**

The judges serve in the statutorily designated departments of the court as follows:

<b><u>JUDGE</u></b>	<b><u>DISTRICT/DIVISION</u></b>	<b><u>DEPARTMENTS</u></b>
Manya K. Wood	Sevier County	De Queen Courtroom 115 N. Third St. De Queen, AR 71832
Manya K. Wood	Little River County	Ashdown Courtroom 2115 N. Constitution Ave. Ashdown, AR 71822
Jessica Steel Gunter	Howard County	District Court Courtroom 426 N. Main St. #7 Nashville, AR 71852
Jessica Steel Gunter	Pike County	Murfreesboro Courtroom 305 Industrial Park Dr. Murfreesboro, AR 71958

The statutory authority for the organization and designation of this district court is found at A.C.A. §16-17-1113(j).

**CONSOLIDATION OF CITY COURTS WITH DISTRICT COURTS**

Pursuant to A.C.A. §16-17-1202, the following towns or cities are no longer operating as a department of the district court and a copy of the local ordinance abolishing the city as a department of the Court has been provided to AOC with this plan:

Town/City abolished and effective date: **NONE**

**OTHER JURISDICTIONAL AREAS**

Pursuant to A.C.A. §16-17-1203, these cities and towns contribute to the operational expenses of the district court and file cases in the district court:

<u>City/Town</u>	<u>Department Where Cases are filed/heard</u>
City of De Queen	De Queen, AR
City of Ashdown	Ashdown, AR
City of Foreman	Ashdown, AR
City of Dierks	Nashville, AR
City of Mineral Springs	Nashville, AR
City of Murfreesboro	Murfreesboro, AR
City of Glenwood	Murfreesboro, AR

**COURT SESSIONS AND TYPES OF CASES BY SUBJECT MATTER**  
**(CRIMINAL, TRAFFIC, CIVIL AND SMALL CLAIMS)**

Sessions of the Court are generally scheduled on the following days of the week at the following times:

<u>District/Division</u>	<u>Department</u>	<u>Day</u>	<u>Time</u>	<u>Type of Case</u>
<b>36<sup>th</sup> Dist./Div. 1</b>	Sevier County	4th Tuesday	9:00 am	Traffic/Criminal  (Civil & Small Claims held on the 3 <sup>rd</sup> Wednesday of each month at 10:00 a.m.)
	City of De Queen	2nd Tuesday	9:00 a.m.	Traffic/Criminal  (Civil & Small Claims held on the 3 <sup>rd</sup> Wednesday of each month at 10:00 a.m.)
	Little River County	2 <sup>nd</sup> Wednesday	9:00 a.m.	Traffic/Criminal Arraignments
		4 <sup>th</sup> Wednesday	9:00 a.m.	Traffic/Criminal Trials  (Civil & Small Claims held on 4 <sup>th</sup> Wed. at 1:30 p.m.)

<b>District/Division</b>	<b>Department</b>	<b>Day</b>	<b>Time</b>	<b>Type of Case</b>
	City of Ashdown	2 <sup>nd</sup> Wednesday	9:00 a.m.	Criminal/Traffic Arraignments
		4 <sup>th</sup> Wednesday	9:00 a.m.	Criminal/Traffic Trials
		(Civil & Small Claims held on 4 <sup>th</sup> Wed. at 1:30 p.m.)		
	City of Foreman	2 <sup>nd</sup> Wednesday	9:00 a.m.	Criminal/Traffic Arraignments
		4 <sup>th</sup> Wednesday	9:00 a.m.	Criminal/Traffic Trials
		(Civil & Small Claims held on the 4 <sup>th</sup> Wed. at 1:30 p.m.)		
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<b>36<sup>th</sup> Dist./Div. 2</b>	Howard County	Every Thursday	1:30 p.m.	Criminal/Traffic Except 5 <sup>th</sup> Thursday
		(Civil & Small Claims held on 3 <sup>rd</sup> Thur. at 9:30 a.m.)		
	City of Nashville	Every Thursday	1:30 p.m.	Criminal/Traffic Except 5 <sup>th</sup> Thursday
		(Civil & Small Claims held on 3 <sup>rd</sup> Thur. at 9:30 a.m.)		
	City of Dierks	Every Thursday	1:30 p.m.	Criminal/Traffic Except 5 <sup>th</sup> Thursday
		(Civil & Small Claims held on 3 <sup>rd</sup> Thur. at 9:30 a.m.)		
	City of Mineral Springs	Every Thursday	1:30 p.m.	Criminal/Traffic Except 5 <sup>th</sup> Thursday
		(Civil & Small Claims held on 3 <sup>rd</sup> Thur. at 9:30 a.m.)		
	Pike County	1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday	9:00 a.m.	Criminal/Traffic
		(Civil & Small Claims held on 3 <sup>rd</sup> Tues. at 10:00 a.m.)		

City of Murfreesboro 1<sup>st</sup> & 3<sup>rd</sup> Tuesday 9:00 a.m. Criminal/Traffic

(Civil & Small Claims held on 3<sup>rd</sup> Tues. at 10:00 a.m.)

City of Glenwood 1<sup>st</sup> & 3<sup>rd</sup> Tuesday 9:00 a.m. Criminal/Traffic

(Civil & Small Claims held on 3<sup>rd</sup> Tues. at 10:00 a.m.)

□ Pursuant to A.C.A. §16-17-138, sessions of court are held at least one (1) time per month unless mutually waived by the District Court Judge and the governing body of the city or town where the department is located.

### **ADMINISTRATIVE ORDER NO. 18 – REFERRALS FROM CIRCUIT COURT**

The 36<sup>th</sup> Judicial District includes counties in one (1) judicial circuit. No referrals will be made from this circuit to district court.

#### **Digital Audio Recording Equipment**

Digital audio recording equipment is not utilized.

#### **SPECIALTY COURTS**

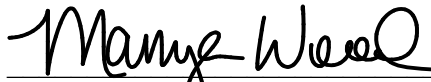
No Specialty Courts are conducted.

#### **OTHER PROGRAMS OR DOCKETS**

No other programs or dockets are administered.

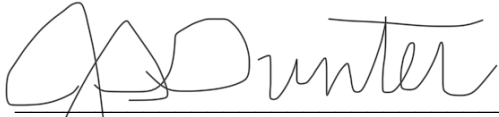
#### **EFFECTIVE DATE**

This Administrative Plan is effective January 1, 2025.



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Hon. Manya K. Wood  
Division 1



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Hon. Jessica Steel Gunter  
Division 2