

ARKANSAS ADMINISTRATIVE OFFICE OF THE COURTS COURT SECURITY AND EMERGENCY PREPAREDNESS

2025 GRANT ANNOUNCEMENT

The Administrative Office of the Courts, in cooperation with the Arkansas Supreme Court Committee on Security and Emergency Preparedness, will award \$500,000.00 in grants with a maximum award of \$20,000.00 per application/per county, to counties for use by Local Security and Emergency Preparedness Committees for improvements in court security and emergency preparedness in circuit and district courts. Eligible applicants include any counties which have completed all requirements for the submission and approval of their Local Security and Emergency Preparedness Plans including the Facility Assessment, Court Security Plan, Emergency Response Plan, and Continuity of Operations Plan. Each eligible county may submit one application with a maximum award request of \$20,000.00.

The application and required documents for the 2025 grant are posted online at the below link. https://www.arcourts.gov/administration/court-security/forms

The application packet should be emailed and received by 5/1/2025.

Application packet includes:

- Completed application
- Updated Local Court Security and Emergency Preparedness Committee Roster
- Application Acknowledgment Form signed by all committee members
- Vendor quotes
- Updated Emergency Response Plan (ERP) for each circuit and district court in the county
 - Emergency Response Plan template can be found here: https://www.arcourts.gov/administration/court-security/forms
- Include on the application the balance of funds from previous grant awards
 - O See enclosed chart for your county's balance of awarded funds

For additional information contact:

Pete Hollingsworth

pete.hollingsworth@arcourts.gov



CRAWFORD COUNTY COURTHOUSE ANNEX 220 SOUTH 4th STREET, SUITE C VAN BUREN, AR 72956 OFFICE: (479) 922-5408 FAX: (479) 922-2075 EMAIL: mbaker@crawfordcircuitcourt.org

HAYDEN C. WALKER COURT REPORTER

MARIESA BAKER TRIAL COURT ADMINISTRATOR

Dear Applicants for the Court Security and Emergency Preparedness Grant:

Courtroom security is important to all. As Chairman of the Supreme Court Security and Emergency Preparedness Committee, I wanted to address the lack of reporting of courtroom incidents. The Administrative Office of the Court has established a means of reporting courtroom incidents, and completing and submitting court security incident reports ensures the safety and integrity of the judicial system.

A "court security incident" is defined as any event that threatens the security of a person or property, disrupts court functions, or involves in-court criminal contempt. These incidents include, but are not limited to, threats of harm, disorderly conduct, arrests, physical assaults, escape attempts, or any other security-related disturbances within the court.

Proper documentation of these incidents serves several important purposes:

- 1. Enhancing Security Measures By analyzing past incidents, courts can identify patterns and implement necessary security improvements to prevent future threats.
- 2. Legal and Procedural Accountability Incident reports provide an official record that may be required for legal proceedings, disciplinary actions, or policy reviews.
- 3. Protecting Court Personnel and Visitors Timely reporting ensures that appropriate actions are taken to safeguard judges, attorneys, staff, and the public.
- 4. Efficient Emergency Response Reports provide critical information that helps law enforcement, security personnel, and court administration respond effectively to potential threats.

By diligently completing and submitting incident reports, court personnel contribute to a safe, secure, and well-functioning judicial environment. The statistical information alone from the submission of incident reports is invaluable when requesting grant funds and in asking for the support of the legislature and other elected officials. The number and type of courtroom incidents in a given jurisdiction would certainly be a consideration for the committee when reviewing grant applications. I have attached the incident report form for your convenience, which can also be accessed at https://arcourts.gov/administration/court-security/forms. Thank you.

Sincerely,

ANDICE A SETTLE

Arkansas Court Security Incident Report

Administrative Office of the Courts

625 Marshall St. Little Rock, AR. 72201

Fax (501) 682-9408

Report must be submitted not later than the 3rd business day after the date the incident occurred.

This form is for administrative purposes only. If law enforcement is needed, contact the local police department or sheriff's office.

This form is for administrative purposes only. If	law emorcement is needed, contact the local police department of sheriff's only	ce.
1. Information of Person Completing Report:		
First: Last:	Cell Phone:	
Title:	Email:	
2. Type of Court: District Circuit	3. County:	
Name of Courthouse:		
Not related to a particular court type	4. Incident Date: Time:	AM PM
5. Type of Incident:	9. Who Was the Perpetrator?	
Physical assault Disorderly conduct	Name:	
Bomb threat	Criminal defendant	
∐Threat	Plaintiff/non-criminal defendant	
Type of threat:	Family member/friend of a party in the case	
Threat against:Judge, officer, staff	Member of public	
Other:	Other:	
Prisoner escape attempt	Was the individual charged as a result of this incident?	
Attempt to bring a weapon into the courtroom or court facility	No Yes Pending	
	10. Was the Incident Reported to Law Enforcement?	
Other:	No	
6. Location of Incident:	Yes, name of agency:	
Courtroom of: Judge	11. Was this Incident Related to a Particular Case?	
Uther judicial officer	∐No □	
Chambers of: Judge	Yes, Type of case:	
Unther judicial officer	Case Number:	.D
Staff offices of: Judge	12. Description of Incident: (Use separate sheet if needed	(ג
Other judicial officer		
Clerk's office		
☐ Holding area		
Parking area		
Public area of court facility		
Other: 7. Was a Weapon Involved?	 	
No Yes, type of weapon:		
Gun Knife Blunt object		
Other:		
8. Was Anyone Injured?	 	
No Yes, type:		
Medical attention? Yes No		

Marvin Day

Craighead County Judge



February 14, 2025

RE:

Arkansas Administrative Office of the Courts

Court Security and Emergency Preparedness Grant Application

Friends!

Honorable County Judges,

I wanted to bring to your attention a very simple but beneficial grant that I believe is worth your time to look into.

The Arkansas Administrative Office of the Courts administers a grant program that provides money to improve the safety in and around your circuit and district courts. The exciting news is that the legislature increased funding for this grant from \$250,000 to \$500,000 per year. As a member of the grant selection committee, we are really trying to make a push for all of the counties to get their safety committees going and apply for this money. It really is not that hard. Read the details below, just form a committee, have a meeting, determine what you need to make your facility safer, and turn in the grant request.

- -These committees shall be co-chaired by a circuit judge, appointed by the administrative judge, and the county judge. Membership should include a district court judge, city and county executive officers, law enforcement officers, local emergency preparedness officials, and a representative of the public. The specific number and composition of the committee should be determined at the local level.
- -Coordinated Security Planning Regular meetings allow stakeholders to develop and refine security protocols, ensuring a unified approach to emergency preparedness and incident response.
- -Enhanced Communication and Collaboration Bringing together judges, law enforcement, and emergency officials fosters better coordination and a shared understanding of security challenges within the courts.
- -Proactive Risk Assessment Committees can regularly assess potential security threats, address vulnerabilities, and implement preventative measures before incidents occur.
- -Efficient Crisis Response In the event of a security breach or emergency, having a structured committee ensures a swift and organized response, minimizing disruptions and risks.
- -Public Confidence and Transparency Including a public representative helps build trust in the court's commitment to security and emergency preparedness.
- -Compliance with Best Practices Regularly convening these committees aligns local courts with national and state-level security recommendations, ensuring adherence to judicial safety standards.
- -By creating and actively engaging in these committees, local courts can enhance security, improve emergency response efforts, and foster a safer judicial environment for all.

Call me if you need my help on this. It really is a good deal!!

Sincerely,

Marvin Day, P.E.

Craighead County Judge



ARKANSAS ADMINISTRATIVE OFFICE OF THE COURTS COURT SECURITY AND EMERGENCY PREPAREDNESS

2025 GRANT APPLICATION

APPLICANT

Name of County:
Mailing Address:
Name of Primary Contact:
Primary Contact Phone:
Primary Contact Email:
Project Cost: \$ Remaining Grant Funds: \$ () Grant Funds Requested: \$
PROJECT DESCRIPTION: Describe the project and how the grant funds will be utilized for court security.
RELATIONSHIP TO PLAN: Describe how the project will assist in the implementation of goals and objectives identified in the Local Security and Emergency Preparedness Plan.
TIMELINE: Describe the anticipated start and end date for the project.

BUDGET: List the costs associated funds, and how the grant funds with		her funds will be utilized in addition to grant
Grant Funds Requested: \$	Other Funds: \$	Total Project Cost: \$
SUPPLIES/OPERATIONS:		
PROFESSIONAL SERVICES/CO	ONTRACT LABOR:	
PURCHASE/INSTALLATION C	OF EQUIPMENT:	
OTHER EXPENSES:		
Preparedness Committee Me		signed by the Local Security and Emergency ply with all the terms and conditions of the aredness Grants.
County Judge C	o-Chair	Circuit Judge Co-Chair
Date		Date

Date				
County		Local Security ar	nd Emergency Preparedne	ess Committee Member Information
	Name	Title	Phone	Email
Co-Chair				
Co- Chair				
Members				
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Local Court Security and Emergency Preparedness Committee

Grant Application Acknowledgement

County:		
Member Printed Name	Member Signature	Date Signed
1		//
2		/
3		
4		
5		
6		
7		/
8		//
9		//
10		/
11		/
12		/
13		/
14		
15.		

All Counties Grant Totals and Remaining Balances 2008- 2024

County	2008-2009	4/21/2010	5/18/2011	5/20/2012	5/29/2013	5/22/2014	5/19/2015	5/31/2016	5/23/2017	6/5/2018	5/23/2019	6/3/2020	5/24/2021	6/1/2022	6/2/2023	6/19/2024	Total Award	Reported	Balance
Arkansas	\$7,987.00	\$15,000.00			\$13,254.00				\$13,517.14	\$11,833.67			\$15,000.00			\$14,978.10	\$91,569.91	\$91,569.91	\$0.00
Ashley	\$7,987.00	\$10,000.00	\$15,000.00		\$10,201.00				\$15,000.00	ψ 1 1,000.01			\$10,000.00	\$16,462.53		ψ11,010.10	\$54,449.53	\$54,449.53	\$0.00
Baxter	\$5,606.05		\$15,000.00					\$15,000.00		\$15,000.00				,	\$19,500.00		\$70,106.05	\$70,106.05	\$0.00
Benton	\$7,987.00		\$15,000.00			\$8,285.00			\$6,886.23	\$12,559.13		\$15,000.00			\$17,337.65		\$83,055.01	\$83,055.01	\$0.00
Boone	\$3,333.33		\$15,000.00	\$6,200.00		\$9,000.00					\$11,088.00						\$44,621.33	\$44,621.33	\$0.00
Bradley	\$5,606.05	\$14,961.00				\$15,000.00					\$14,638.82			\$12,592.05			\$62,797.92	\$62,797.92	\$0.00
Calhoun	\$5,714.28			\$10,000.00	\$7,550.00											\$18,746.94	\$42,011.22	\$40,622.64	\$1,388.58
Carroll	\$5,606.05		\$14,140.00								\$12,573.64				\$20,000.00		\$52,319.69	\$52,319.69	\$0.00
Chicot	\$7,987.00	\$7,080.00	\$7,920.00						\$15,000.00								\$37,987.00	\$37,987.00	\$0.00
Clark	\$7,987.00			\$10,000.00	\$14,941.00		\$15,000.00			\$14,071.29		\$10,000.00			\$20,000.00		\$91,999.29	\$91,999.29	\$0.00
Clay	\$5,606.05								\$11,879.00		\$10,100.22						\$27,585.27	\$27,585.27	\$0.00
Cleburne	\$5,606.05	\$7,500.00			\$15,000.00		\$15,000.00		\$7,937.86			\$10,078.00		\$20,000.00		\$18,926.65	\$100,048.56	\$100,048.56	\$0.00
Cleveland	\$7,987.00						\$5,000.00						\$12,906.42				\$25,893.42	\$25,893.42	\$0.00
Columbia	\$7,987.00			\$10,000.00	\$12,725.00		\$14,683.24			\$14,668.87							\$60,064.11	\$60,064.11	\$0.00
Conway	\$7,987.00	\$15,000.00						\$15,000.00					\$15,000.00				\$52,987.00	\$52,987.00	\$0.00
Craighead	\$3,333.33			\$10,000.00			\$14,400.00			\$8,293.27	\$454.80				\$19,505.50		\$82,356.90	\$82,356.90	\$0.00
Crawford	\$7,987.00				\$15,000.00		\$15,000.00		\$15,000.00	\$14,997.00		\$14,930.00		\$2,956.50			\$85,870.50	\$85,870.50	\$0.00
Crittenden	\$3,333.33	\$15,000.00															\$18,333.33	\$18,160.00	\$173.33
Cross	\$7,987.00		\$15,000.00		\$13,270.00			045.000.00	\$4,282.55		040 500 00					\$20,000.00	\$60,539.55	\$60,539.55	\$0.00
Dallas	\$7,987.00	#0.000.00		A4 000 00				\$15,000.00	04400400		\$10,500.00		00.040.00			40 574 00	\$33,487.00	\$33,487.00	\$0.00
Desha	\$7,987.00 \$5,606.05	\$8,002.00		\$4,900.00 \$10,000.00	¢14 010 00				\$14,684.06	\$14,265.43			\$8,616.93	\$20,000.00		\$9,571.90 \$9,500.00	\$53,761.89 \$74,781.48	\$53,621.84 \$74,781.48	\$140.05 \$0.00
Drew Faulkner	\$3,333.33	\$500.00		\$10,000.00	\$14,910.00	\$15,000.00		\$15,000.00		\$9,800.00			\$15,000,00	\$20,000.00	\$17,368.98	\$9,500.00	\$74,781.48	\$74,781.48	\$0.00
Franklin	\$5,606.05	\$15,000.00				\$14,600.00		\$15,000.00		\$14,999.49			\$15,000.00		\$16,297.39		\$66,502.93	\$66,502.93	\$0.00
Fulton	\$5,606.05	\$15,000.00				\$2,800.00				\$11,124.44					\$19,900.00		\$39,430.49	\$39,430.49	\$0.00
Garland	\$7,987.00		\$7,609.60			\$2,000.00	\$12,170.00		\$15,000.00	\$5,941.08					\$19,900.00		\$48,707.68	\$48,707.68	\$0.00
Grant	\$7,987.00	\$6,000.00	\$9,000.00			\$14,600.00	\$12,170.00		\$14,561.00	\$14,133.00		\$13,000.00		\$20,000.00		\$980.00	\$100,261.00	\$100,261.00	\$0.00
Greene	\$5,606.05	ψ0,000.00	\$7,609.60			ψ14,000.00		\$11,900.00	ψ14,301.00	ψ14,133.00	\$15,000.00	ψ13,000.00	\$15,000.00	Ψ20,000.00		\$1,189.77	\$56,305.42	\$56,305.42	\$0.00
Hempstead	\$5,606.05		\$7,609.60					ψ11,000.00			ψ10,000.00		\$15,000.00			ψ1,100.77	\$28,215,65	\$28,215.65	\$0.00
Hot Spring	\$7,987.00		\$15,000.00	\$5,058.00			\$13,884.76		\$15,000.00	\$3,457.10		\$15,000.00		\$17,172.74		\$12,380.00	\$104,939.60	\$104,939.60	\$0.00
Howard	\$7,987.00		\$7,609.60	70,000.00			\$11,371.99		, ,	40,101110		\$14,729.00		¥ ,		, ,	\$41,697.59	\$41,697.59	\$0.00
Independence	\$5,606.05	\$15,000.00	4 1,000100			\$15,000.00	, , .			\$14,562.07		\$11,340.00		\$8,370.00		\$20,000.00	\$89,878.12	\$89,878.12	\$0.00
Izard	\$5,606.05			\$10,000.00		\$14,930.00		\$8,740.00		\$4,572.95		\$14,266.05		, . ,		, , , , , , , , , , , , , , , , , , , ,	\$58,115.05	\$58,115.05	\$0.00
Jackson	\$7,987.00				\$15,000.00		\$15,000.00				\$14,999.99			\$20,000.00		\$10,000.00	\$92,986.99	\$92,986.99	\$0.00
Jefferson	\$7,987.00		\$7,609.60			\$11,060.00			\$15,000.00		\$15,000.00		\$15,000.00				\$71,656.60	\$71,656.60	\$0.00
Johnson	\$7,987.00							\$15,000.00				\$6,905.07			\$20,000.00		\$49,892.07	\$49,892.07	\$0.00
Lafayette	\$7,987.00			\$10,000.00				\$12,555.00		\$10,728.02	\$15,000.00		\$11,000.00			\$10,505.00	\$77,775.02	\$77,775.02	\$0.00
Lawrence	\$7,987.00		\$3,300.00					\$13,500.00		\$15,000.00	\$15,000.00			\$19,987.00		\$5,062.50	\$79,836.50	\$79,836.50	\$0.00
Lee	\$7,987.00	\$15,000.00														\$20,000.00	\$42,987.00	\$42,987.00	\$0.00
Lincoln	\$5,606.05		\$15,000.00		\$15,000.00		\$15,000.00		\$15,000.00	\$14,284.66			\$15,000.00			\$11,135.63	\$106,026.34	\$106,026.34	\$0.00
Little River	\$7,987.00									\$14,998.92	\$15,000.00		\$15,000.00			\$19,695.09	\$72,681.01	\$72,681.01	\$0.00
Logan	\$7,987.00	\$7,500.00		\$4,725.00			\$15,000.00										\$35,212.00	\$35,212.00	\$0.00
Lonoke	\$5,606.05			\$10,000.00			\$14,156.61				\$15,000.00		\$6,390.03			\$10,000.00	\$61,152.69	\$61,152.69	\$0.00
Madison	\$5,606.05		\$6,300.00		\$4,063.00			\$6,760.00								\$14,942.10	\$37,671.15	\$37,671.15	\$0.00
Marion	\$5,606.05	\$15,000.00		\$10,000.00		\$14,995.00			\$14,536.39		\$11,336.00		\$9,455.66		\$7,788.04	\$3,401.32	\$92,118.46	\$92,118.46	\$0.00
Miller	\$5,606.05							\$15,000.00		\$14,315.98					\$2,769.11		\$44,849.66	\$44,420.86	\$428.80
Mississippi	\$3,333.33					\$11,300.00		\$7,850.00		\$15,000.00	\$15,000.00			\$11,520.00	\$2,778.44		\$66,781.77	\$66,781.77	\$0.00
Monroe	\$5,606.05		\$6,600.00	\$10,000.00		\$15,000.00				\$10,000.00				\$15,968.63			\$63,174.68	\$63,174.68	\$0.00
Montgomery	\$5,606.05							\$12,650.00					\$14,699.88				\$32,955.93	\$32,955.93	\$0.00
Nevada	\$7,987.00		\$6,600.00				\$15,000.00			\$14,982.81	\$14,156.64			\$14,950.23			\$73,676.68	\$73,676.68	\$0.00
Newton	\$7,987.00		\$13,202.00			\$9,220.00					\$9,720.40			\$10,020.32			\$50,149.72	\$50,149.72	\$0.00
Ouachita	\$5,606.05	\$13,790.00						\$13,995.00								\$15,000.00	\$48,391.05	\$48,337.63	\$53.42
Perry	\$7,987.00				\$8,810.00					\$12,816.29							\$29,613.29	\$29,613.29	\$0.00
Phillips	\$3,333.33					\$13,470.00				\$12,463.95	\$2,334.67	\$6,800.00					\$38,401.95	\$38,175.95	\$226.00
Pike	\$7,987.00										\$9,900.97						\$17,887.97	\$17,887.97	\$0.00
Poinsett	\$7,987.00	\$1,499.00		\$10,000.00		\$9,800.00			\$15,000.00	\$15,000.00		\$8,020.23			\$6,256.69		\$73,562.92	\$73,562.92	\$0.00
	TE COC OF			\$3,850.00	I	I				\$15,000.00			\$2,717.35				\$27,173.40	\$27,173.40	\$0.00
Polk	\$5,606.05		A15 6	**,*****							A 1 = 6				A=				
Pope Prairie	\$5,606.05 \$5,606.05		\$15,000.00		\$15,000.00			\$15,000.00		\$4,207.13	\$15,000.00 \$15,000.00			\$20,000.00	\$7,511.93		\$43,117.98 \$77,505.18	\$43,117.98 \$77,505.18	\$0.00 \$0.00

All Counties Grant Totals and Remaining Balances 2008- 2024

County	2008-2009	4/21/2010	5/18/2011	5/20/2012	5/29/2013	5/22/2014	5/19/2015	5/31/2016	5/23/2017	6/5/2018	5/23/2019	6/3/2020	5/24/2021	6/1/2022	6/2/2023	6/19/2024	Total Award	Reported	Balance
Pulaski	\$7,987.00	\$4,578.00	\$10,297.00			\$14,550.00			\$3,569.46		\$15,000.00						\$55,981.46	\$55,981.46	\$0.00
Randolph	\$7,987.00	\$12,097.00				\$14,750.00			\$13,168.30		\$15,000.00				\$5,262.03		\$68,264.33	\$68,264.33	\$0.00
Saline	\$7,987.00	\$13,926.00				\$9,730.00				\$14,978.99	\$4,358.91	\$15,000.00		\$20,000.00			\$85,980.90	\$85,980.90	\$0.00
Scott	\$7,987.00																\$7,987.00	\$7,561.12	\$425.88
Searcy	\$5,606.05			\$10,000.00	\$15,000.00						\$7,692.79						\$38,298.84	\$38,298.84	\$0.00
Sebastian	\$7,987.00		\$14,593.00	\$1,700.00	\$12,176.00		\$15,000.00		\$15,000.00	\$15,000.00		\$15,000.00			\$10,211.62		\$106,667.62	\$106,667.62	\$0.00
Sevier	\$5,714.28			\$5,000.00													\$10,714.28	\$10,714.28	\$0.00
Sharp	\$7,987.00	\$4,850.00		\$2,750.00	\$4,150.00		\$10,430.00			\$8,929.06	\$14,907.68		\$13,759.00		\$17,512.62		\$85,275.36	\$85,275.36	\$0.00
St. Francis	\$7,987.00	\$11,962.00		\$10,000.00					\$9,978.01				\$15,000.00				\$54,927.01	\$54,927.01	\$0.00
Stone	\$7,987.00	\$15,000.00			\$8,696.00		\$15,000.00			\$15,000.00			\$7,461.00				\$69,144.00	\$69,144.00	\$0.00
Union	\$5,606.05			\$3,300.00	\$14,420.00			\$12,285.00			\$4,752.95					\$3,985.00	\$44,349.00	\$44,349.00	\$0.00
Van Buren	\$5,606.05				\$1,500.00	\$8,360.00		\$14,425.00			\$15,000.00		\$14,200.00				\$59,091.05	\$59,091.05	\$0.00
Washington	\$5,606.05	\$755.00		\$6,225.00	\$6,940.00		\$6,406.00	\$7,400.00		\$15,000.00		\$15,000.00			\$20,000.00		\$83,332.05	\$83,332.05	\$0.00
White	\$5,714.28			\$9,200.00		\$8,550.00		\$9,700.00			\$15,000.00						\$48,164.28	\$48,164.28	\$0.00
Woodruff	\$7,987.00			\$10,000.00	\$10,925.00		\$12,497.40			\$9,371.67			\$13,793.73				\$64,574.80	\$64,574.80	\$0.00
Yell	\$7,987.00	\$15,000.00			\$300.00			\$13,240.00			\$15,000.00						\$51,527.00	\$51,527.00	\$0.00
Tell	φ1,981.00	φ ιο,000.00			ф300.00			φ13,240.00			φ 10,000.00						ან1,527.00	φυ1,527.00	\$ 0.

\$\\ \\$499,999.17 \\$250,000.00 \

Balance