

DISPOSITION SHEET INSTRUCTIONS
STATE OF ARKANSAS
CIRCUIT COURT: CIVIL

The general civil disposition reporting form and the information contained herein is intended for statistical purposes only. It shall not be admissible as evidence in any court proceeding or replace or supplement the filing and service of pleadings, orders, or other papers as required by law or Supreme Court Rule. The disposition form shall be completed and submitted to the court clerk by the attorney or other appropriate official as designated by the trial court.

- Fill in the case ID and the case styling.
- Select the trial type. Select
 - jury trial if a jury was impaneled, even if they did not reach a verdict;
 - bench trial if evidence was introduced, even if a verdict was not reached; or
 - non-trial for any disposition that did not involve a bench trial or a jury trial. Examples include dismissals, default judgments, and settlements.
- Answer whether an interpreter was used for the case and, if so, for whom and in what language.
- Answer whether any party was self-represented for any part of the case and, if so, who.
- Enter the disposition date. The disposition date is the date the order is filed.
- Choose the appropriate manner of disposition if the entire case has been disposed.
- Answer whether there was a money judgment entered. If so, also indicate:
 - the total amount,
 - whether the judgment is joint & several, and
 - the judgment amount for or against each party.